



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

July Term

~ Minutes ~

Thursday, September 13, 2018

8:55 AM

The Christian County Historic Courthouse

## I. Convene

The meeting was called to order at 8:55 AM by Eastern Commissioner Ralph Phillips

### 1. Call to Order

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Absent	
Ralph Phillips	Eastern Commissioner	Present	8:55 AM
Hosea Bilyeu	Western Commissioner	Present	8:55 AM
Krista Cronin	Deputy Clerk	Present	8:55 AM
Ida Hutcheson	Assistant to the Commission	Present	8:55 AM

#### **Motion/Vote - 8:55 AM Christian County Commission**

Discussion - Establish Quorum

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates, Prosecutor Amy Fite, Clerk Kay Brown, Captain Koch, Chantel McGinnis, Sheriff Brad Cole

Eastern Commissioner Phillips noted the presence of a quorum.

#### **Motion/Vote - 8:56 AM Christian County Commission**

Discussion - Approve Agenda

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates, Prosecutor Amy Fite, Clerk Kay Brown, Captain Koch, Chantel McGinnis, Sheriff Brad Cole

Eastern Commissioner Phillips entertained a motion to approve Christian County Commission's regular session agenda for today, September 13, 2018.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ralph Phillips, Hosea Bilyeu
<b>ABSENT:</b>	Ray Weter

#### **Motion/Vote - 8:57 AM Christian County Commission**

Discussion - Approve Minutes and Financials

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates, Prosecutor Amy Fite, Clerk Kay Brown, Captain Koch, Chantel McGinnis, Sheriff Brad Cole, Rance Burger with the Christian County Headliner

Clerk Kay Brown noted that for today, September 13, 2018, Eastern Commissioner Phillips will serve as Presiding Commissioner and Eastern Commissioner for the Christian County Commission agenda.

There are no minutes or financials to address.

## II. Agenda

### **Motion/Vote - 9:00 AM Paragon Architecture, Dewitt & Associates**

Discussion - 09-13-18-1 Construction Update

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates, Prosecutor Amy Fite, Captain Koch, Chantel McGinnis, Sheriff Brad Cole, Rance Burger with the Christian County Headliner, Circuit Clerk Barb Stillings

The Commission met with presenters from Paragon Architecture and DeWitt & Associates for a construction update on the Circuit Court Building. Mr. Sutton reviewed the construction process, and discussion was held regarding the cost of asphalt overlay (\$14,714.00) on a section of road between Walnut Street and Oak Street.

It was noted that the West parking lot should become operational in approximately two months time.

Mr. Younglove then recapped a previous stakeholder meeting.

Prosecutor Amy Fite inquired as to moving costs due to budget requests for 2019 being due soon. Discussion was held, and it was decided that stakeholders would gather information on how much furniture is to be moved and would report back to the Commission by Wednesday, September 19, 2018.

Mr. Younglove then presented Pay Application 10 for approval. Eastern Commissioner Phillips entertained a motion to approve Pay Application 10 contingent upon approval of Auditor Dent.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ralph Phillips, Hosea Bilyeu
<b>ABSENT:</b>	Ray Weter

### **Motion/Vote - 9:49 AM**

Approve Signatures

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates, Prosecutor Amy Fite, Captain Koch, Chantel McGinnis, Sheriff Brad Cole, Rance Burger with the Christian County Headliner, Circuit Clerk Barb Stillings

Mr. Younglove presented document G701-2017 (change orders 1 and 2), which had been previously approved, in order to obtain signatures. Eastern Commissioner Phillips entertained a motion to approve the appropriate signature pages.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ralph Phillips, Hosea Bilyeu
<b>ABSENT:</b>	Ray Weter

**Motion/Vote - 10:00 AM Christian County Commission**

Discussion - 09-13-18-2 Bid Opening Independant Auditor

The Commission met for a bid opening for independent auditor services. One bid was received, which was from KPM CPA's & Advisors. Discussion was held, and Western Commissioner Bilyeu moved that the Commission acknowledge the receipt of the bid and reconsider the bid on Thursday, September 20, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ralph Phillips, Hosea Bilyeu
<b>ABSENT:</b>	Ray Weter

**Motion/Vote - 10:30 AM Christian County Treasurer Karen Matthews**

Discussion - 09-13-18-3 Signature Cards

Attendees: Treasurer Karen Matthews, Norma Ryan, Clerk Kay Brown

Treasurer Karen Matthews, Norma Ryan, Clerk Kay Brown, Eastern Commissioner Phillips, and Western Commissioner Bilyeu updated and signed the signature cards for Ozark Bank.

**Motion/Vote - 10:45 AM Christian County Treasurer Karen Matthews**

Discussion - 09-13-18-4 Document Destruction of Paperwork

Attendees: Treasurer Karen Matthews, Highway Administrator Miranda Beadles

Treasurer Karen Matthews presented a list of documents to be destroyed. Eastern Commissioner Phillips entertained a motion to approve destruction of the Treasurer's documents as presented and allowed by statute.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ralph Phillips, Hosea Bilyeu
<b>ABSENT:</b>	Ray Weter

**III. Adjournment**

The meeting was closed at 10:47 AM

**10:47 AM**

Adjourn

Attendees: Treasurer Karen Matthews, Highway Administrator Miranda Beadles

Eastern Commissioner Phillips adjourned the meeting.

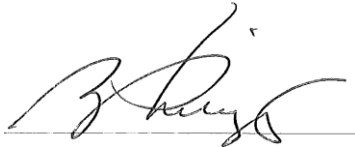
        Absent        

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips